

MANAGE · ORGANIZE · COMMUNICATE



A complete open house management kit with everything you need for a successful **CLASSROOM** or **VIRTUAL** Meet the Teacher Night

Resources included in both English & Spanish

manage PARENT PROCEDURES

printable POSTERS

Parent procedure posters ensure that all parents know what to do as you meet new students. In English and Spanish.

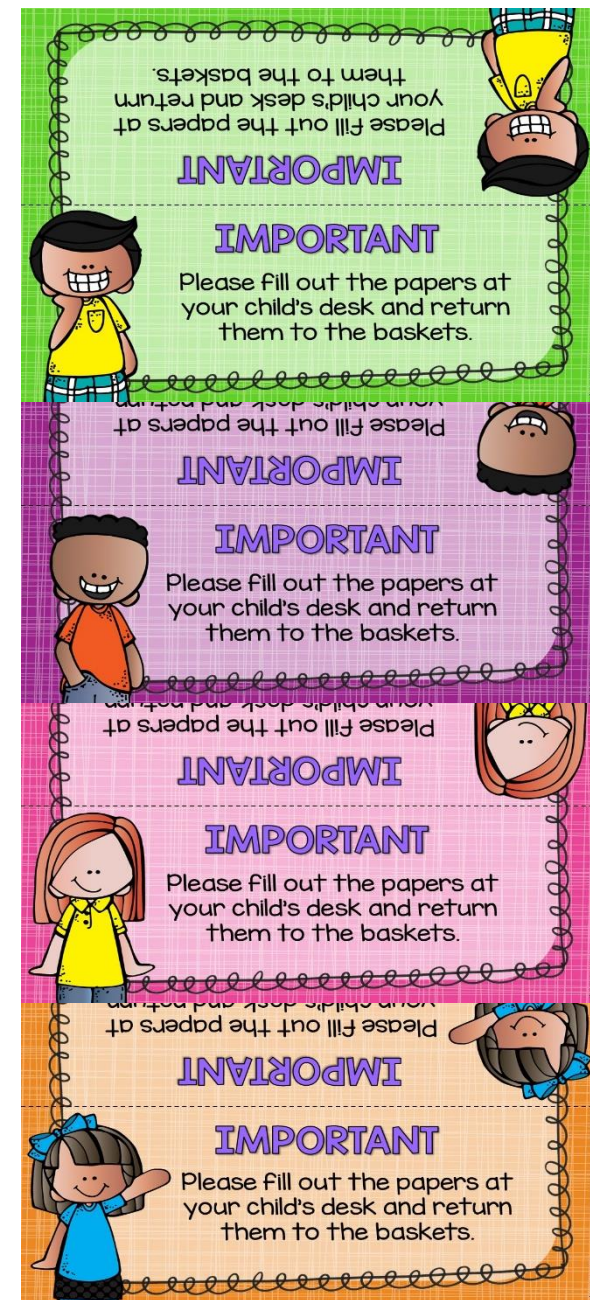


manage PARENT PROCEDURES



printable TABLE TENTS

Remind parents to complete important paperwork or give additional directions with table tents.



Spanish versions included

organize **SUPPLIES**

printable
**LABELS &
TABLE TENTS**



save time

by labeling turn in trays so forms are sorted as you collect them.

personalize your **NEWSLETTER**

editable **MEET THE TEACHER TEMPLATES**

- Templates with & without picture
- Color, blackline & digital formats
- Step-by-step directions to edit



collect STUDENT INFORMATION

10 printable PARENT FORMS

with Digital in English and Spanish

Ready to print forms for

- Student Information
- Dismissal info
- Collecting parent contact info
- Getting to know your students
- Volunteer sign up
- Class list
- Daily Schedule
- Thank you notes
- Back to school newsletters
- classroom brochure

The collage features the following forms:

- thank you! thank you!**: A simple thank-you note template.
- THANK YOU for supporting our class!**: A thank-you note with a group of children illustration.
- parent CONTACT LOG**: A table with columns for DATE and PURPOSE.
- WELCOME back to school!**: A form for Student Name, Parent Name, and Email, featuring a family illustration.
- How Will Your Student Get Home?**: A form with a table for Student Name, Walk, Parent Pick-Up, Bus Name, Daycare Bus, and School Care.
- Help Me To Get To Know Your Child**: A form asking for hobbies, interests, strengths, difficulties, special needs, siblings, step-parents, names and phone numbers, other languages spoken at home, feelings about school, friends, and other things that can help the teacher get to know the child.
- class list**: A form with a list of 17 numbered lines for student names.
- parent VOLUNTEERS**: A form with a list of 17 numbered lines for parent names and contact information.
- we love VOLUNTEERS!**: A form for Name, Phone, and Email, stating "I would like to volunteer in the classroom."
- Student Information**: A form for Student Name, Birthdate, Likes to be called, Male/Female, Age, Address, Parent Guardian, Cell Phone, Work Phone, Home Phone, Email, My child lives with, Please list any siblings in other grades at the school (Name, Grade, Teacher), Transportation Home (Walk, Parent Pick-up, Bus Name, School Program, Other), Allergies (Food/medical), Medications taken regularly, and a note: "Please notify me as soon as possible if changes occur to any of the above information."

collect STUDENT INFORMATION



PARENT FORMS IN SPANISH

includes digital versions

- Ready to print forms for
- Student Information
 - Dismissal info
 - Collecting parent contact info
 - Getting to know your students
 - Volunteer sign up
 - Class list
 - Daily Schedule
 - Thank you notes
 - Meet Your Teacher letter

paperless **VIRTUAL OPEN HOUSE**

digital **PARENT FORMS, MEET THE TEACHER LETTERS & SLIDESHOW**



- Digital forms on Google Slides for
- Student Information
 - Dismissal info
 - Collecting parent contact info
 - Getting to know your students
 - Volunteer sign up
 - Blank templates to make your own forms & newsletters with or without your picture

in English and Spanish

virtual **MEET THE TEACHER**



included in English only

digital
**ZOOM MEETING
VIDEO CALL**
invitation

Customizable
template on
Google Slides

virtual **MEET THE TEACHER**



MEET THE TEACHER *slideshow*

Includes extensive
PowerPoint and
Google Slides
versions for both
English and Spanish

MEET THE TEACHER

slideshow

50 SLIDE TOPICS

- Teacher letter with and without your picture
- About Me
- My Favorite Things
- Contact Info
- Student Info
- Parent Info
- Distance Learning
- Login
- Welcome to _____ with slides for Grades PreK-6
- Slides for Zoom, Google Classroom, Seesaw, Canvas, One Drive, Teams, Schoology, Google Meets

plus

Colorful blank templates to make your own!



MEET THE TEACHER

slideshow



MULTIPLE OPTIONS

- Create your own titles with included blank templates
- Use it for a classroom open house or send it to parents for a virtual open house.
- Step-by-step directions included

EDITABLE forms & labels

customize

Editable forms in both print & digital provide parents with important classroom information, daily schedules, class lists, dismissal info, and back to school newsletter.



Editable Spanish versions included

editable
SUPPLY LABELS

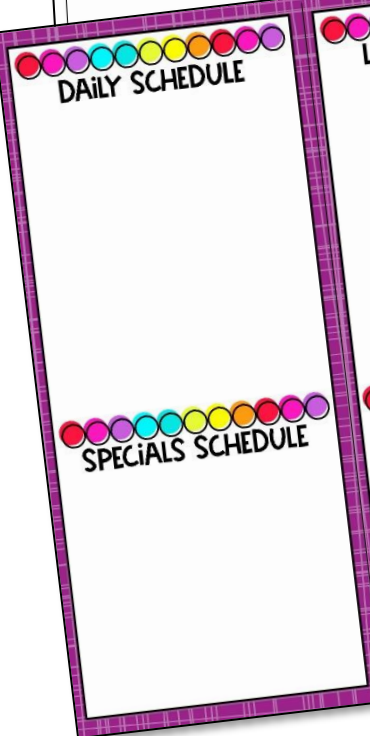
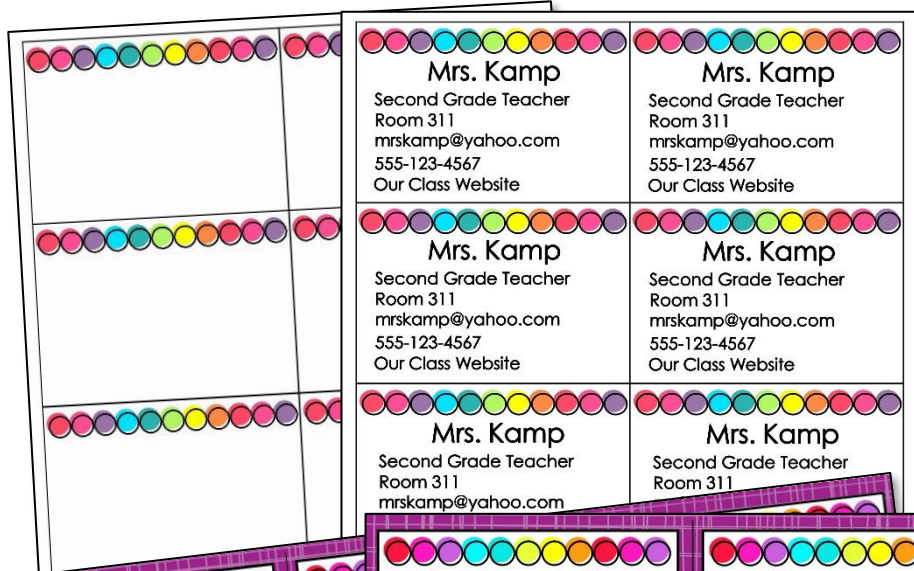


provide **CLASSROOM INFO**

editable

BACK TO SCHOOL MAGNETS & BROCHURE

Editable
Power Point for you
to type your own
categories,
schedules, and
classroom
information in any
language.



EDITABLE procedure signs & table tents



customize **your signs** with the included Power Point file. Add a text box and type your personal procedures.



project the **welcome poster** on your whiteboard to greet students and their families as they arrive.



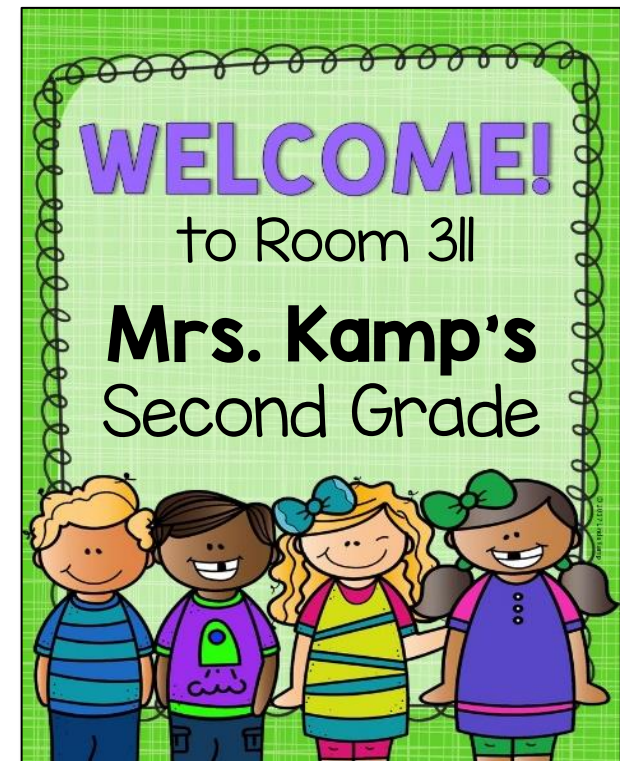
display **additional directions** by editing the table tents.

EDITABLE welcome posters



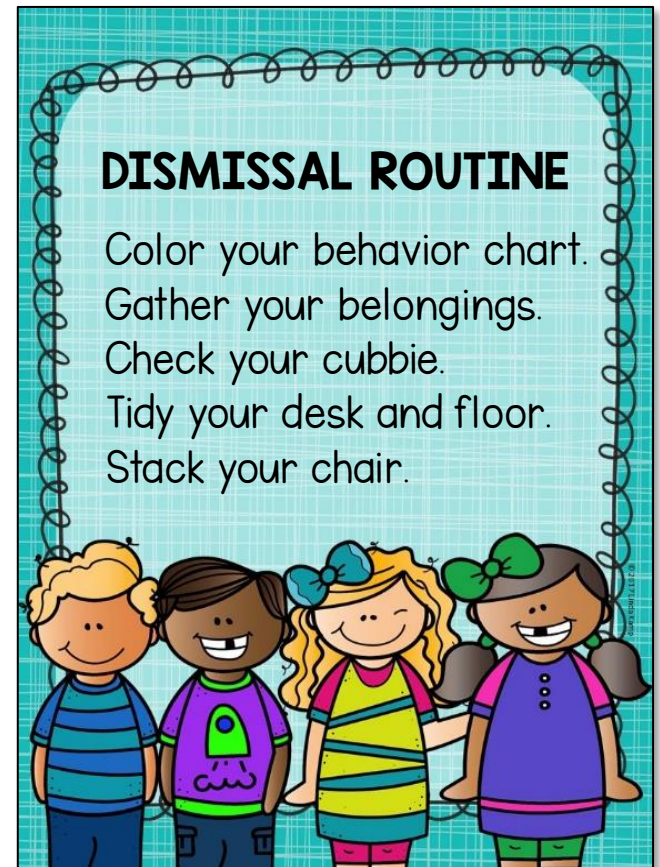
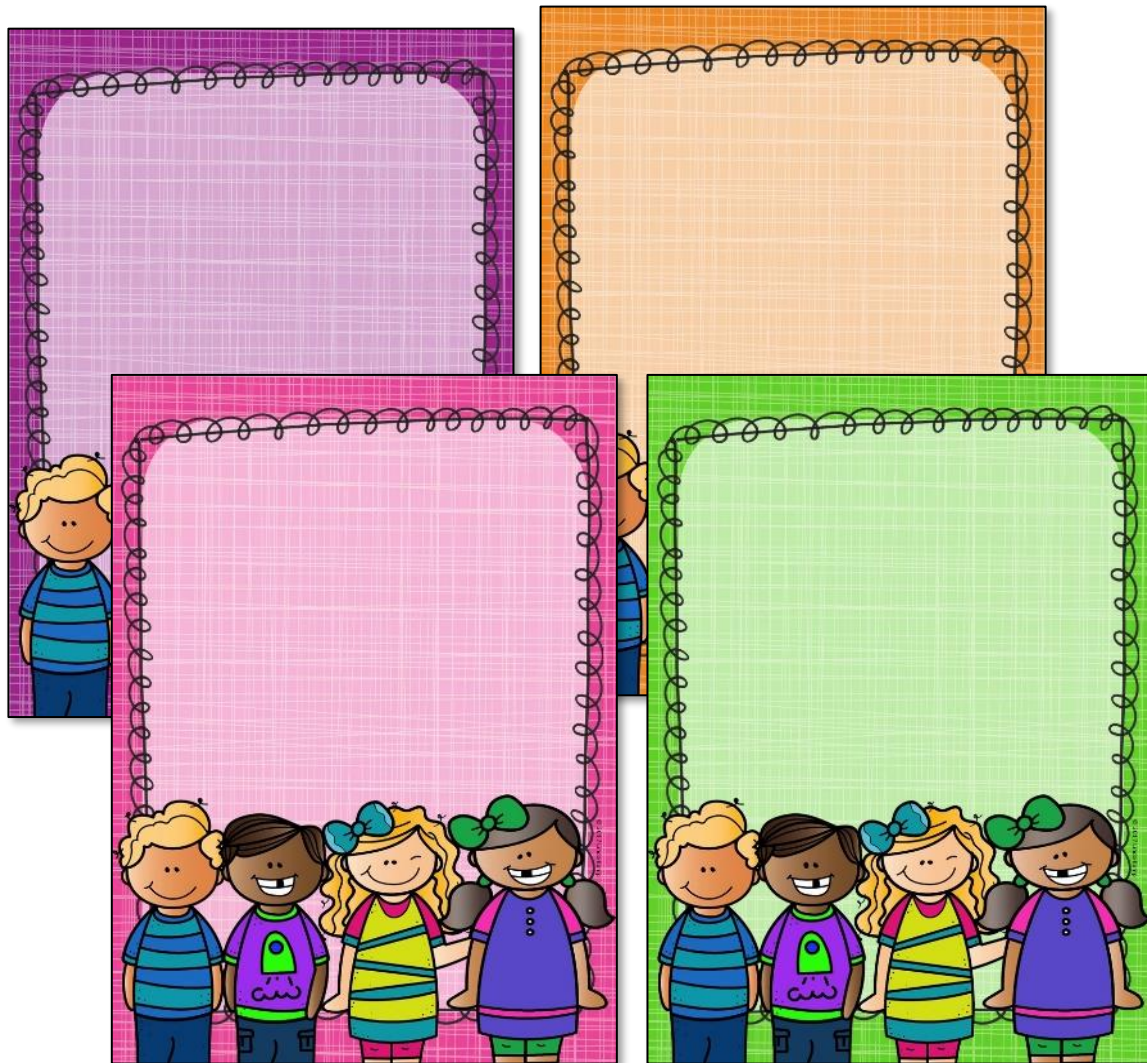
customize
& ENLARGE

Take the file to your local office supply store or print shop and have them printed "engineering print" size. This is much less expensive than ordering a "poster size" print.



(Spanish templates included)

EDITABLE procedures posters



display **YOUR PROCEDURES**

Edit the posters to create charts for classroom routines and procedures.

Dismissal Routines
Hallway Procedures
Classroom Rules
Center Routines
Restroom Procedures
Daily Schedules

communicate **CLASSROOM NEEDS**

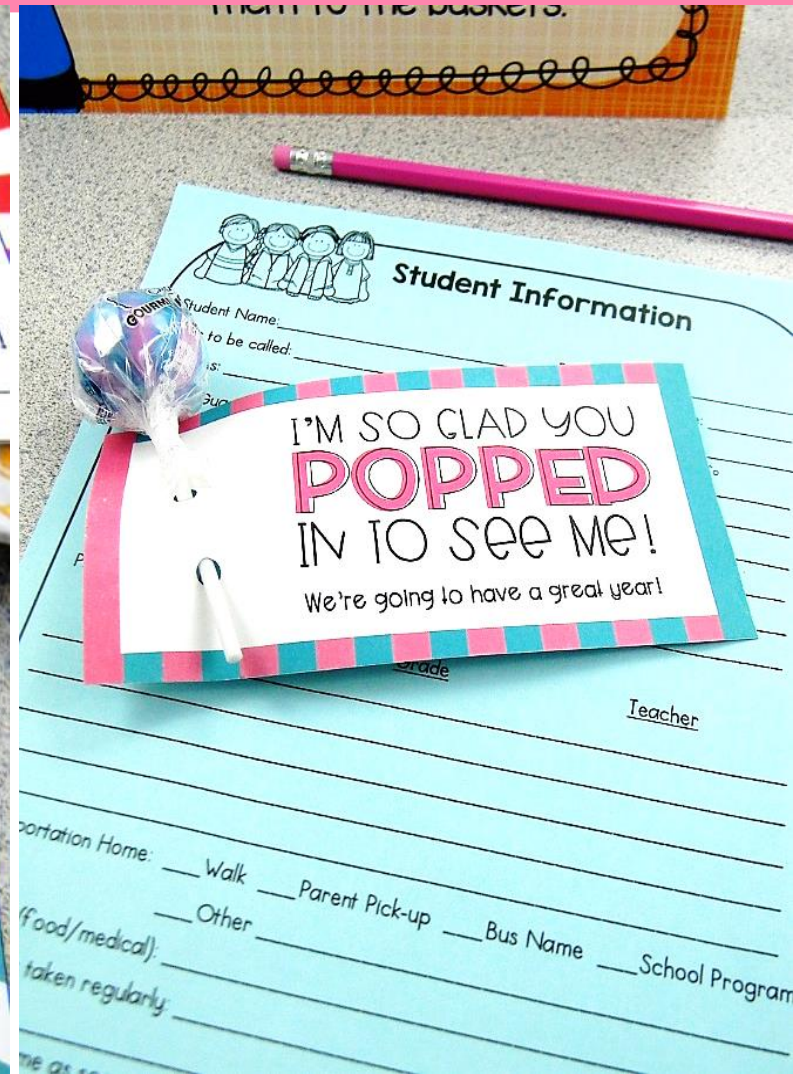


classroom
GIVING TREE
templates



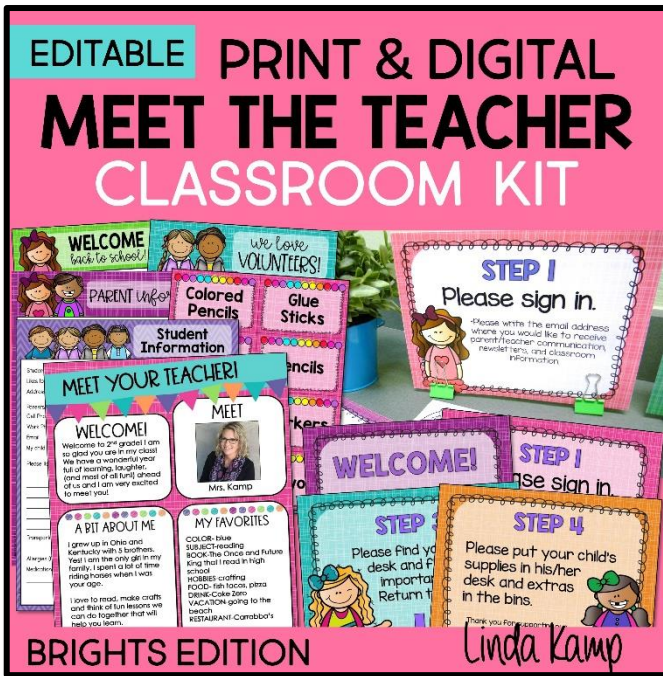
(Spanish templates included)

welcome **STUDENTS**

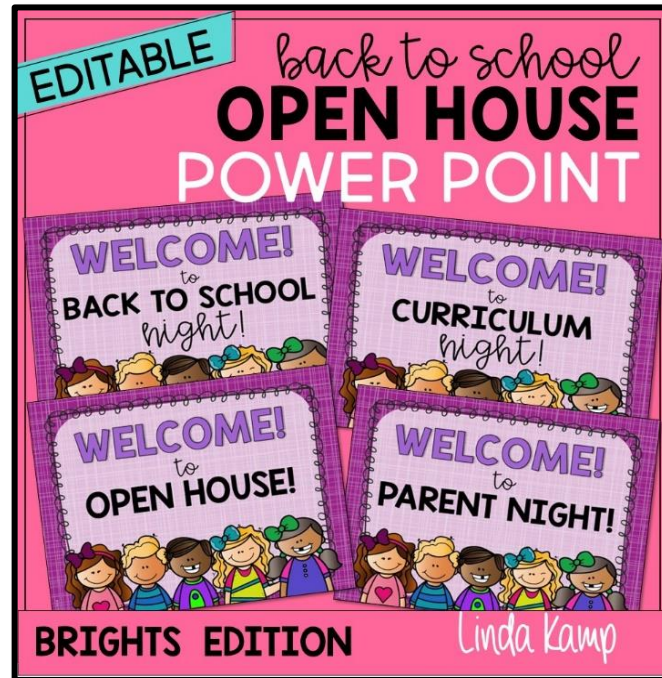


surprise your new students and make them feel welcome!
Use lollipops, Pop Rocks, or popcorn with the included gift tags.

save with the **BUNDLE**



Meet the Teacher Kit
Forms, Parent Stations,
Posters & Labels to
organize, communicate,
and manage
Meet the Teacher Night



Curriculum Night
Power Point
Editable templates to
confidently inform parents of
rules and routines they can
expect in your classroom.
Includes my version for ideas.



Routines & Procedures
Power Point
Editable templates to
teach rules and
procedures as you
introduce and welcome
students to their new
classroom.

coordinate **YOUR CLASSROOM**

EDITABLE PRINT & DIGITAL **MEET THE TEACHER** CLASSROOM KIT



Everything you need to **ORGANIZE**, **COMMUNICATE**, and **MANAGE** Meet the Teacher like a pro!

Also available in these color styles:

BRIGHTS BLUES PASTELS

BURLAP & CHALKBOARD